

**September 2018 Entry**  
**Application Guidelines for M.A. Program / Ph.D. Program**  
**Graduate Program on Global Society**  
**Graduate School of Arts and Sciences**  
**The University of Tokyo**

**Program Overview**

The Graduate School of Arts and Sciences, which is located on the University of Tokyo's Komaba Campus, launched a new program, the Graduate Program on Global Society (GSP), in the fall of 2012. The Program focuses on the theme of human existence in the age of globalization and seeks to cultivate the agenda-shaping and problem-solving leadership demanded by our multipolar world.

Advances in science and technology require that we question our perspectives on the political, legal, ethical, and ecological dimensions of the human condition. In order to address the challenges of this reality and take advantage of the possibilities that it offers, GSP has developed a program dedicated to exploring the complex relation between law and governance, forging new avenues of multilateral cooperation, and identifying alternate ways of structuring societies in our increasingly global and interdependent world.

GSP is a comprehensive program designed for students interested in crossing the disciplinary boundaries between the humanities and social sciences. Its focus centers upon modern Japanese and Asian societies and the experiences of modernity particular to them. The Program, however, also places such experiences in a wider, comparative contextual framework and, in so doing, sheds light on the diverse and interdependent nature of global society.

The working language of the program is English, but the language and style of communication may vary according to individual courses and interests. All courses offered in GSP are open to students affiliated with the Graduate School of Arts and Sciences, as well as other graduate schools and programs within the University. GSP students have access to courses offered by other schools and programs in the University system, contingent upon the demonstration of language competency.

**Programs**

M.A. program

Our M.A. program is tailored to students in the humanities and social sciences who are

interested in the political, social, ecological, cultural, or ethical aspects of human existence in global society. It features curriculum that is designed to: 1) further understanding of the changing socio-cultural landscape in Japan, in Asia, and around the world; and 2) cultivate the skills needed to shape agendas and solve problems in our current era of globalization.

#### Ph.D. program

Our Ph.D. program is designed to develop highly qualified researchers capable of making original contributions to scholarship in the humanities and social sciences. Students are expected to conduct independent research focusing on political, social, ecological, cultural, and/or ethical aspects of human existence in a multipolar world. The program is particularly suited for those students who wish to pursue a career as a researcher or professional in fields related to the study of global society.

GSP students will be concurrently enrolled in GSP and one of the four departments of the Graduate School of Arts and Sciences: Language and Information Sciences; Interdisciplinary Cultural Studies; Area Studies; or Advanced Social and International Studies. Students must follow GSP curriculum guidelines, however, in order to meet their degree requirements.

For more information, please visit our website at <http://gsp.c.u-tokyo.ac.jp/>.

### **Degrees Offered and Projected Numbers of Entrants**

The M.A. in Global Studies: Ten (10) students.

The Ph.D. in Global Studies: Three (3) students.

### **Enrollment Date**

**September 21, 2018**

### **Fees\* (As of 2017, subject to change)**

Application fee: 10,000 yen

Enrollment fee: 282,000 yen

### **Annual Tuition**

M.A. program: 535,800 yen

Ph.D. program: 520,800 yen

\*All fees will be waived for MEXT (Monbukagakusho) scholarship students. However, those who have applied for MEXT scholarships, but have not yet been notified of their results, must pay the application fee.

\*Applicants to the Ph.D. Program who expect to obtain a Master's or professional degree from the University of Tokyo in the autumn 2018 are exempt from the application and enrollment fees.

## **1. Eligibility**

### M.A. program

Those who have completed or who expect to complete their undergraduate education (a Bachelor's degree or the equivalent) by the time of enrollment \* are eligible to apply for the M.A. program.

Applicants whose qualifications differ in any other respect from those stated above must contact the GPEAK Admissions Office by November 1, 2017.

For details, please refer to Appendix 1.

\* Note: Those who expect to complete their undergraduate education (a Bachelor's degree or the equivalent) by September 30, 2018 may be eligible to apply for the M.A. program. Please consult the GPEAK Admissions Office in advance.

### Ph.D. program

Those who have or are expected to have a Master's degree or the equivalent (including Ph.D. candidacy) by the time of enrollment \* are eligible to apply for the Ph.D. program.

Please note that applicants whose qualifications differ in any other respect from those stated above must contact the GPEAK Admissions Office by November 1, 2017.

For details, please refer to Appendix 2.

\* Note: Those who are expected to have a Master's degree or the equivalent (including Ph.D. candidacy) by September 30, 2018 may be eligible to apply for the Ph.D. program. Please consult the GPEAK Admissions Office in advance.

## **2. Selection**

Selection for admission is based on the evaluation of the materials submitted by the applicant. A personal interview may be required at the discretion of the GSP Admissions Committee.

Selection for admission regarding those applicants to the Ph.D. program who expect to obtain a Master's degree from GSP in the autumn 2018 is based on the student's Master's thesis, the quality of the student's work and grades while in the M.A. program, and the oral examination. Each applicant will, following the submission of his or her application, receive notification of the appointed selection date and place from the GPEAK Admissions Office.

## **3. Application Period**

Applications for admission will be accepted from January 5 to January 17, 2018.

Applicants are required to send all application materials in one package by registered mail or via couriers such as EMS, DHL, or FEDEX. The application documents may NOT be hand-delivered, faxed, or emailed. Applications will only be considered valid if they are delivered to the GPEAK Admissions Office by January 17, 2018. The GPEAK Admissions Office is not responsible for any delay in the delivery of the documents.

Applicants to the Ph.D. program who expect to obtain a Master's degree from GSP in the autumn 2018 must submit their application materials, in person, to the GPEAK Admissions Office during the period of May 7 to May 11, 2018.

## **4. Notification of Result**

All applicants will be notified of the results of their applications by March 31, 2018 via e-mail. A formal notification in writing will be sent only to successful applicants.

Results of the selection process regarding those applicants to the Ph.D. program who expect to obtain a Master's degree from GSP in the autumn 2018 will be sent via e-mail by the end of July 2018 and followed by formal notification in writing.

## **5. Application Documents**

All documents should be written in English, unless otherwise specified.

Note: The applicant's signature on the application form indicates that he or she certifies that all documents submitted are truthful, accurate, and entirely his or her own. The University may retroactively cancel the admission of any student who has falsified or misrepresented any part of his or her application.

**A. CHECKLIST (Form #1)**

**B. APPLICATION FORM (Form #2)**

**C.** Certificates of all higher degrees and diplomas awarded or an attested document certifying that the applicant will graduate from a college, university, or other institution of higher learning by the time of enrollment.

M.A. program applicants must submit their Bachelor's certificate, and Ph.D. program applicants must submit both their Bachelor's and Master's certificates.

If it is impossible to obtain the certificate(s) in English, please contact the GPEAK Admissions Office as soon as possible for further instructions.

**D.** Official transcripts from each college, university, or other institution of higher learning attended.

**E.** Three letters of recommendation including Form #3. Each letter and Form # 3 must be original and must be placed in a sealed envelope and signed across the seal by the recommender. Recommenders may send their letters directly to the GPEAK Admissions Office. Letters must arrive by the application deadline, January 17, 2018.

**F. TOEFL Official Score Report or IELTS Test Report Form.**

Applicants must submit a copy of their Examinee's Score Record (TOEFL) or Test Report Form (IELTS) with all accompanying documents within the application period. The Official Score Report (TOEFL) or Test Report Form (IELTS) should be sent, by the testing institution, directly to the GPEAK Admissions Office and must arrive at the office by February 22, 2018 (TOEFL Institution Code = 6184). Applications missing the report sent by the testing institution will not be reviewed.

English proficiency can also be demonstrated by the receipt of a Bachelor's or other advanced degree from an accredited institution of higher education where English is the primary language of instruction.

**G. GRE (Graduate Record Examinations) General Test Official Score Report.**

Applicants must submit a copy of their Examinee's Score Record together with all accompanying documents within the application period. The Official Score Report should be sent, by ETS, directly to the GPEAK Admissions Office and must arrive at the office by February 22, 2018 (Institution Code = 8326). Applications will not be reviewed without the Official Score Report.

**H. Personal Statement.** Applicants should describe, in 500 words or less, their past field of study, the reasons for their interest in the GSP program, their future career plans, and any other information they deem relevant to the consideration of their application.

**I. Research Proposal.** Applicants should describe their detailed research plans, including the tentative title of their research topic, research design and methods, and relevant sources and data for research. For those applying for the M.A. program, the proposal should be between 900 to 1,000 words (excluding reference), and for the Ph.D. program, between 1,200 to 1,500 words (excluding reference).

**J. Three photos (size 4cm x 3cm).** Applicants should attach one photo to the Application Form (Form #2) and enclose two additional photos with the name of the applicant written on the back of each photo.

**K. One Certificate of Remittance (English or Japanese).** All applicants, except MEXT (Monbukagakusho) scholarship students and applicants to the Ph.D. program who expect to obtain a Master's or a professional degree from the University of Tokyo in the autumn 2018 must pay the application fee prior to submitting the application. Students residing outside of Japan must pay the application fee through the University of Tokyo's online payment system (e-payment). Please visit the website (<https://e-shiharai.net/english>) and follow the instructions. The printed "result" page will constitute the "Certificate of Remittance" and must be enclosed with the application. Those residing in Japan may pay by bank transfer using a specified payment slip, by credit card, or at a convenience store. Further details are provided on Form #4. The Certificate of Remittance should be attached to the section designated on Form # 2 of the Application Form. MEXT scholarship students should submit a certificate of proof of their scholarship status instead of a certificate of remittance.

\* Applicants to the Ph.D. program who expect to obtain a Master's degree from GSP in the autumn 2018 are only required to submit those materials listed under B, H, I and J above.

Please note that none of the documents or materials submitted will be returned.

## **6. Address**

All application documents should be enclosed in one package and sent to the following address:

GPEAK Admissions Office  
Academic Affairs Division  
Graduate School of Arts and Sciences  
The University of Tokyo  
3-8-1 Komaba, Meguro-ku, Tokyo  
153-8902 JAPAN  
Tel: +81-3-5465-8220  
E-mail: [office@gsp.c.u-tokyo.ac.jp](mailto:office@gsp.c.u-tokyo.ac.jp)

## **7. Notes**

(1) International students are required by the Immigration Control and Refugee Recognition Act (Cabinet Order No. 319 of 1951) to obtain an appropriate visa prior to entering the GSP Program. Successful applicants will receive further information from the University by the end of May regarding the Certificate of Eligibility (COE) and visa application procedures.

(2) We strongly recommend that, prior to enrollment, applicants identify and apply for all suitable financial aid or scholarship opportunities available to them.

(3) The University reserves the right to use the personal information (such as the name and address) of the applicants for the following purposes: (i) processing applications and selecting successful candidates; (ii) announcement of successful candidates; and (iii) completing other necessary admission procedures. The personal information of admitted students may also be used for: (i) academic affairs (e.g., registration etc.); (ii) student services (e.g., health care, career support, scholarship applications, tuition exemptions, libraries, etc.); and (iii) the collection of tuition fees.

(4) The examination results used in the selection of entrants may be used to improve the university entrance examination and the quality of education at the University of Tokyo.

## **Appendix 1. Requirements for Eligibility: M.A. Program**

Persons who fulfill at least one of the following requirements are eligible to apply for the M.A. program.

(1) Those who have graduated from a Japanese university or are expected to graduate by September 20, 2018 (one day before the enrollment date). (Note 1)

(2) Those who have completed, or are expected to complete by September 20, 2018, 16 years of school education abroad. (Note 2)

(3) Those who have been conferred a degree equivalent to that of a bachelor's degree or are expected to be conferred by September 20, 2018 from a foreign university or other foreign institution (limited to those whose comprehensive status of education and research activities have been assessed by the government of the said foreign country or a related organization), having completed a program with a completion period of 3 years or more. (Note 2)

(4) Those designated by the Minister of Education, Culture, Sports, Science and Technology or those who have graduated or are expected to graduate by September 20, 2018 from an educational institution designated by the Minister. (Note 3)

(5) Those who have been conferred a bachelor's degree or are expected to have conferred by September 20, 2018 by the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD).

(6) Those who are 22 years or older on the enrollment date, whom this graduate school has recognized through individual screening of entrance qualifications, as having abilities that are at least equivalent to those who have graduated from a Japanese university. (Note 1) (Note 4)

\* Note: Those who expect to complete their undergraduate education (a Bachelor's degree or the equivalent) by September 30, 2018 may be eligible to apply for the M.A. program. Please consult the GPEAK Admissions Office in advance.

### **NOTES TO APPENDIX 1**

(Note 1)

Japanese universities mentioned in Requirements (1) and (6) above are universities within the boundaries of Japan and as prescribed in Article 83 of the School Education Law.

(Note 2)

Requirements (2) and (3) above includes the case of having completed a



correspondence program provided by a foreign school of said country while residing in Japan.

(Note 3)

Those as mentioned in Requirement (4) above refers to any who have graduated from the following schools or educational institutions.

- The Japan branch of a foreign school as designated by the Minister of Education, Culture, Sports, Science and Technology
- Specialized training college designated by the Minister of Education, Culture, Sports, Science and Technology (limited to programs where the program duration is at least 4 years and which satisfies standards determined by the Minister)
- Universities under the old university ordinances, or higher educational institutions (daigakko) under the national/provincial/independent administrative agency ordinances

(Note 4)

(a) Those mentioned in Requirement (6) above refers to those who do not fall into any of the Requirements (1) through (5) above but have graduated from an educational institution equivalent to a 4-year university, and whom this graduate school has recognized, through individual screening of entrance qualifications, as having abilities that are at least equivalent to those who have graduated from a Japanese university.

(b) Those who wish to apply based on Requirement (6) above must contact the GPEAK Admissions Office by November 1, 2017 and submit all the documents specified by the GPEAK Admissions Office as the eligibility for application is confirmed individually in advance by document screening. Please inquire the GPEAK Admissions Office in advance about the eligibility for application and the documents to be submitted.

(c) Those who are recognized as having abilities that are at least equivalent to those who have graduated from a Japanese university through screening of entrance qualification will be permitted to apply and take the entrance examination. The results of this screening will be notified by e-mail.

## **Appendix 2. Requirements for Eligibility: Ph.D. Program**

Persons who fulfill at least one of the following requirements are eligible to apply for the Ph.D. program.

(1) Those who are expected to obtain by September 20, 2018 (one day before the enrollment date), a Master's or a professional degree from the University of Tokyo.

(2) Those who have already obtained a Master's or a professional degree from the University of Tokyo.

(3) Those who have obtained or are expected to obtain by September 20, 2018 a Master's

or a professional degree from a Japanese university other than the University of Tokyo.  
(Note 1)

(4) Those who have been conferred a Master's degree or are expected to be conferred by September 20, 2018 from the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD).

(5) Those who have been conferred or are expected to be conferred by September 20, 2018 a degree equivalent to a Master's or a professional degree abroad. (Note 2)

(6) Those who have completed, or are expected to complete by September 20, 2018, a program in an educational institution in Japan that is designated by the Minister of Education, Culture, Sports, Science and Technology, which provides program of a foreign graduate school within the school education system of a foreign country, and have conferred or are expected to be conferred a degree equivalent to a Master's or a professional degree.

(7) Those who have completed or are expected to complete a program at the United Nations University and have been conferred a degree equivalent to that of a Master's degree or are expected to be conferred by September 20, 2018.

(8) Those who have passed or are expected to pass by September 20, 2018 a screening for the fundamental ability for doctorate dissertation research as specified in Article 16-2 of the Standards for Establishment of Graduate Schools at a school abroad, an educational institution mentioned in Requirement (6) above, or the United Nations University, shall be recognized by this graduate school as having abilities at least equivalent to those who have a Master's degree. (Note 3)

(9) Those who have graduated from a Japanese university or have completed at least 16 years of academic education overseas, and have been engaged in research at a university, research institute or other institution in Japan or abroad for at least 2 years, or are expected to have been engaged in research for at least 2 years by September 20, 2018, and shall be recognized by this graduate school as having abilities at least equivalent to those who have a Master's or a professional degree as a result of said research. (Note 1) (Note 2) (Note 3) (Note 4)

(10) Those who are 24 years or older as of the enrollment date, whom this graduate school has recognized, through individual screening of entrance qualifications, as having abilities that are at least equivalent to a Master's or a professional degree holder. (Note 5)

\* Note: Those who are expected to have a Master's degree or the equivalent (including Ph.D. candidacy) by September 30, 2018 may be eligible to apply for the Ph.D. program. Please consult the GPEAK Admissions Office in advance.

## NOTES TO APPENDIX 2

(Note 1)

Japanese universities mentioned in Requirements (3) and (9) above are universities within the boundaries of Japan and as prescribed in Article 83 of the School Education Law.

(Note 2)

Requirements (5) and (9) above includes the case of having completed a correspondence program provided by a foreign school of said country while residing in Japan.

(Note 3)

Those who wish to apply under Requirement (8) or (9) above must contact the GPEAK Admissions Office by November 1, 2017 and submit all the documents specified by the GPEAK Admissions Office as the eligibility for application is confirmed in advance by document screening. Please inquire the GPEAK Admissions Office in advance about the eligibility for application and the documents to be submitted.

(Note 4)

Requirement (9) applies to those who have been engaged (or are expected to have been engaged) on a full-time basis or equivalent to full-time status in research at a university, research institute or other institution in Japan or abroad for at least 2 years.

(Note 5)

(a) Those covered under Requirement (10) applies to those who do not qualify under Requirements (1) through (9) above, but are recognized, through individual screening of entrance qualifications by this graduate school, as having attained the equivalent of a Master's or a professional degree.

(b) Those who wish to apply based on Requirement (10) above must contact the GPEAK Admissions Office by November 1, 2017 and submit all the documents specified by the GPEAK Admissions Office as the eligibility for application is confirmed individually in advance by document screening. Please inquire the GPEAK Admissions Office in advance about the eligibility for application and the documents to be submitted.

(c) Those who are recognized as having abilities that are at least equivalent to a Master's or a professional degree holder through screening of qualifications will be permitted to apply and take the entrance examination. The results of this screening will be notified by e-mail.